



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING
MINUTES OF THURSDAY, JANUARY 27, 2022
AT THE CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 2:00 p.m., President Robinson called the Buildings and Grounds Committee meeting to order and requested all present to stand and recite the Pledge of Allegiance. Mrs. Cuculich took a roll call of the committee board members present, and the following members answered aye (2): Mr. Richard Uthe, Mrs. Tara Robinson and no nays.

ALSO PRESENT:

Steve Stein, Trevor Moore, Cathy Cuculich, Dave Osborne, Tim Murray, Craig Gray, and Ed Knecht from the Maintenance Department. Mike Arnold, Tim Gerlich, Bryan Jones, Kathleen Haase, Roxanne Santori, and Sharon Arnold from the Custodial Department and Administrators, Jason Spang, Carole Zurales, Brandon Owens, Wendy Bean and Scott Wenzel.

VISTORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

ACCEPTANCE OF PRIOR COMMITTEE MEETING MINUTES:

Mr. Uthe asked for a motion to accept the prior Buildings and Grounds' Committee Meeting minutes of October 5, 2021. Mrs. Robinson made a motion to approve the minutes, and Mr. Uthe seconded the motion, and a roll call vote was taken and the following committee board members answered aye (2): Mr. Uthe, Mrs. Robinson and no nays.

FOR DISCUSSION:

Snow Removal Plans and Procedures.

President Robinson reported to all present, that she called this meeting to hear from the staff if you need help or anything more for the snow removal and salting at the buildings. President Robinson stressed to everyone that it is the District's responsibility to make sure that every staff member and every student are able to enter the buildings safely. To ensure this is the case, we need all hands on deck for clearing the snow and salting. It is the responsibility of both the Maintenance and the Custodian departments to work together to keep the parking lots, sidewalks and entrance ways cleared of snow and salted, whether it is plowing snow, shoveling snow, or salting. And if you see that a

sidewalk that needs to be shoveled or cleared or cleared again, please do so. It is also up to the Administrators to check your buildings to make sure that your parking lots, sidewalks, and entrance ways are cleared, and if you see a problem, please send a request to the Maintenance department or Custodial department for help.

One of the custodian suggested buying snow blowers for each building to use instead of shoveling the snow by hand. Some of the custodians stated that shoveling is very tiring and afterwards having to go into the buildings to do their day job becomes very challenging. The Maintenance department reported that we cannot keep gas powered snow blowers at the buildings because of the fumes and the boilers. Someone suggested storing the snow blowers in storage at one of the buildings. The Maintenance department stated that there is no storage available at any of the buildings to store snow blowers, and it would take time and equipment to transport the snow blowers to the buildings when we do have a forecast of snow.

Mike Arnold suggested to the Committee the idea of purchasing electric snow brooms to be used by the custodians at their buildings. The Committee and Maintenance agreed it was a good idea but the electric brooms are ideal for a light dusting of snow but will not work with heavy packed snow.

One custodian suggested to be ready for the snow by watching the weather on TV or installing a weather app on your phone to know when and how much snow is coming and to prepare to start your day early at your building.

Another custodian said that the salt is heavy to carry and unload into buckets and then we have to drag the cart through the hallways of the schools. It was suggested to have covered buckets filled with salt at the entranceways of the buildings so it would be easier to spread the salt and less strain on the custodians hauling back and forth the entranceways.

Other suggestions were to have Mike Arnold stay at the high school with the Ventrac and clear the entire high school instead of being pulled away from the high school being partially done and move onto another school to clear, and we can have the maintenance trucks plow and clear at CSC, PES and PJHS.

Another suggestion- maybe have Maintenance and the Custodians work all in a group to tackle one school at a time and then move onto another school after they have completely cleared the school.

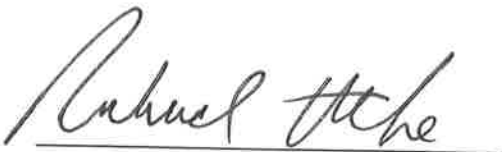
Dave Osborne revisited the suggestion that the district invest in purchasing Gator with a blade - having a Gator for the District would help tremendously with the plowing of the buildings. It is also a piece of equipment that can be used in the Maintenance department year round.

Someone inquired if we can get an attachment for spreading salt and Mr. Osborne and Mr. Uthe both responded, yes, we can get an attachment for the back of the Gator for spreading salt.

President Robinson thanked everyone for their input, but reminded everyone that the main priority of this meeting is to make sure that as a District we are prepared and have all hands on deck which means all maintenance and custodians ready and available for any snowfall small or big! And the most important factor is to make sure that it is safe for staff and students to enter the buildings.

ADJOURNMENT:

At 3:10 p.m. Mrs. Robinson asked for a motion to adjourn the Buildings and Grounds Committee meeting. Mrs. Robinson made a motion and Mr. Uthe seconded the motion, and on a voice call vote, the following committee members answered aye (2): Mrs. Robinson and Mr. Uthe and no nays.



Richard Uthe, Vice President



Cathy Cuculich, Reporter